



Office Use Only
Reg-_____
Tuition-_____

2023-2024
FALL REGISTRATION FORM

-Registration Fees \$25 per Student/ \$35 per Family

-Please forward signed form (2 places), Reg. Fee and 1st Months tuition to ensure your child's spot in class.

Classes begin September 11th.

Mailing Address: P.O. Box 370 Silverdale, PA 18962

STUDENT		
Last Name _____	First Name _____	
Address _____	Age _____	DOB _____

PARENTS/GUARDIANS	
<i>If information is same just fill out once.</i>	
Name _____	Name _____
Address _____	Address _____
_____	_____
Home Phone _____	Home Phone _____
Cell Phone _____	Cell Phone _____
Work Phone _____	Work Phone _____
E-Mail _____	E-Mail _____
How did you hear about SCDA? _____	

MEDICAL/EMERGENCY INFORMATION	
Allergies or Medical Conditions: _____	

Doctors Name _____	Doctor's Phone # _____
<i>In the event that either parent cannot be reached, please list an Emergency Contact:</i>	
Name _____	Phone # _____ Cell# _____

CLASS CHOICES:	
1 ST Class/Day/Time: _____	2 nd Choice _____
2 nd Class/Day/Time: _____	2 nd Choice _____
3 rd Class/Day/Time: _____	2 nd Choice _____
4 th Class/Day/Time: _____	2 nd Choice _____
<i>If 1st choice classes are filled, you will be notified immediately.</i>	

BILLING INFORMATION

Please check payment method: Please do not switch methods throughout the year.

10 Payment Option- \$63.00 per 45 min & 1 hour class, \$78 per 1 hour 15 min class, \$89.00 per 1.5 hour class, \$112.00 per 2 hour Ballet/Pointe class.

- Payment is due the 1st week of each month Sept-June. A late fee of \$5.00 will be applied to payments received after the 7th of each month.

3 Payment Option - \$200.00 per 45 min & 1 hour class, \$247 per 1 hour 15 min class, \$282.00 per 1.5 hour class, \$355.00 per 2 hour Ballet/Pointe class.

- Payments are due September 1st, December 1st, and March 1st. A late fee of \$5.00 will be applied to payments received after the 7th of each scheduled payment month. A 5% Discount is already included in the above prices.

Annual - \$567.00 per 45 min & 1 hour class, \$702.00 per 1 hour 15 min class, \$801.00 per 1.5 hour class, \$1008.00 per 2 hour Ballet/Pointe class.

- Payment due September 1st. A 10% discount is already included.

Please read the policies below and Initial:

- Tuition is based on an Annual fee, not on number of classes per month. _____
- Missed classes due to holidays, weather, and illness may be made-up in another class. _____
- Tuition, Registration, and Costume fees are non-refundable. _____
- Late Fees will be applied to all delinquent accounts (paid after the 7th of each month). _____
- A \$30.00 fee will be charged for any returned checks and any returned ACH payments. _____
- Please notify the studio in writing for withdrawal from class. _____

****PLEASE SIGN BELOW ACKNOWLEDGING YOU HAVE READ ABOVE STATEMENTS AND UNDERSTAND THE BILLING POLICY:***

****Parent/Guardian Signature:** _____

Date: _____

RELEASE FROM LIABILITY AND AUTHORIZATION:

I hereby release Shannon Carney Dance Academy from any liability for any accident or injury occurring on or around the studio premises, or at any function held at other locations in conjunction with the Dance Academy. This release from liability includes but is not limited to any alleged exposure to COVID-19. I declare the student(s) named above is in good health and can participate in the enrolled classes. Given the nature of dance classes, and knowing that injuries sometimes occur, I have taken the necessary steps to obtain health, accident, hospital, and/or other insurance which would cover sustained injuries. In the event of an injury or emergency, if I am unable to be contacted, I give permission for Shannon Carney Dance Academy to obtain medical services for this student. I give SCDA permission to use pictures of student(s) for marketing and advertising purposes. I understand that all tuition and fees are non-refundable. I have read and understand the Dance Academy's Studio Policies and understand that failure to abide by these policies, by parents and/or students may result in dismissal from Shannon Carney Dance Academy.

Parent/Guardian Signature _____

Date _____



Dear Academy Parents and Students,

I would like to welcome both new and returning students to Shannon Carney Dance Academy, and thank you for giving the Academy the opportunity to work with your children. Please keep the following information and policies to refer to throughout the year, and if there are any questions or concerns please feel free to call the office at any time.

SAFETY

Our first priority at the Academy is safety. Parents must drop-off and pick-up students in the waiting area. Students are not permitted to leave the Academy without an adult. Please notify your teacher in writing if someone other than a parent will be picking up your child. Please be prompt when picking up children. If you are late we will keep student in the “blue room” with a teacher.

Parents must also notify your teacher and office in writing of any health concerns, including any food allergies and asthma.

PARKING

Parking for SCDA is behind Bergey’s and the Academy. Please refrain from parking directly behind Bergey’s garages during their hours of operation. Please keep a lane open for the houses in the back. Please go slowly when pulling in and out of the lot.

ATTIRE

Students must attend class in proper dance attire. Students are not permitted to wear jewelry or chew gum in the dance studio, for safety reasons. Hair should be secured away from the face, buns and French braids are recommended. A neat appearance will reflect in your dancing.

BEHAVIOR

Students must be respectful of teachers and students. Students who repeatedly disrupt class, are disrespectful, and/or break Academy policies may be dismissed from the Academy without a refund of tuition. Parents must also be respectful of teachers, students, and fellow parents. Failure of Parents to abide by studio policies may result in dismissal of student(s) form the Academy without a refund of tuition.

CLASS CANCELLATION/SNOW POLICY

Missed classes due to cancellation, holidays, inclement weather, or illness can be made-up in an appropriate make-up class. There will be no refunds given; students should attend a make-up class. Check the Facebook Page and Email for notification of cancelled classes due to inclement weather.

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Email Blasts and Information

The Academy gives frequent emails to keep parents/students informed throughout the year. This is our main form of communication. Copies are always posted throughout the studio. If you are not receiving these emails please send your email address by text message: text SCDA to 22828. Please join us on Facebook for updates and reminders. Please notify the office if you are not receiving our email blasts.

Recital

The Academy will have an end of the year Recital. Participation in the Recital is encouraged, but not mandatory. Costume purchases will be required for students participating in the recital. Tickets will also need to be purchased for anyone wishing to view the Recital. Costume fees are non-refundable. Dates, location, and other particulars about the Recital will be given by November.

CLASS OBSERVATION

The Academy has provided CCTV for your viewing pleasure. Please speak positively and in a kind manner about what you observe in class. Dance is an ongoing process and takes much time and effort to master technique and steps. Everyone learns at an individual pace. Please no comparisons of classes or students.

TUITION POLICIES

Tuition and fees are non-refundable. Tuition is based on an annual fee, not on number of classes per month. Tuition can be paid in one payment, 3 payments or 10 payments for your convenience. The 10-payment option is due the first week of each month, September-June. A late fee of \$5.00 will be assessed to accounts that are not paid by the 7th of each month. The 3 Payment option is due September 1st, December 1st, and March 1st. A late fee of \$5.00 will be assessed to accounts not paid by the 7th of each Payment Schedule. Tuition must be paid in full before Recital tickets can be purchased. A \$30.00 fee will be charged for any checks and/or returned Automatic Withdrawals returned due to insufficient funds.

WITHDRAWAL POLICY

Please notify the Academy in writing of withdrawal from class. A 30-day written notice is required.

STUDIO HOLIDAY CLOSINGS/DATES

Classes Begin: Monday September 11 th	Halloween: October 31(4:30 & later)
Thanksgiving : November 22 nd – 26 th	Winter Break: December 23 rd –January 1 st
Spring Break: March 25 th – 31 st	Memorial Day: May 24 th -27 th

I thank you in advance for your cooperation with the above policies. These policies are in place to ensure that everyone has an informed, enjoyable, safe, and fun year dancing.

Sincerely,

Dance Academy Staff

Shannon, Adrienne, Amanda, Kate, Jenna, Marla, Kelli, Katie, Leah, and Bailey